AdminaHealth
Benefits Billing Reimagined

Benefits Insights

Reduce Errors, Save Time:
Group Benefits Billing Solution Checklist

Cloud-based billing software that uses automation can eliminate many of the tedious, error-prone activities for your benefits billing operations.

Here is what to look for:

☐ ## Enrollment Accuracy for ALL Coverages
In addition to the annual enrollment windows, there is a steady flow of adds, life event changes, and terminations that have to be properly integrated with enrollment and benefit administration processes and timelines.

☐ ## Industry Standard Data Exchange
Files come in on spreadsheets, custom file formats, and various combinations of XML, EDI, and API formats. Make sure your solution can accept and send your file type(s).

☐ ## Rules-Based Architecture
Rules may vary based on self-insured, employer plans, associations, and captives. Proper allocation of costs requires the correct rules-based architecture to properly invoice, enable auto payment, and facilitate reporting and analytics.

☐ ## Automated Reconciliation
Often we recieve enrollment change information after invoices have been paid; you need a system that can reconcile all enrollment, payroll, invoices, and payments across all billing types and keep track of changes until they have been resolved.

☐ ## Automated Bill Consolidation
With multiple carriers and invoices as well as multiple locations or departments, you want a system that can consolidate all enrollment-based and voluntary benefits into one bill and one payment per vendor.

☐ ## Error Notification and Correction
You need a simple method of alerting you to errors that require manual action or correction, such as life events, or changes in employee status that may result in the creation of adjustment transactions.

☐ ## Can Securely Pay and Manage Bills Online
You want to take advantage of digital invoicing and payment while providing details and audit trails as required by your business.

☐ ## Uses Data Science and Analytics
Look for a system that uses your data with sophisticated algorithms to drive better business decisions and customized reporting providing actionable insights.

If your current billing workflow does not include these critical functions or relies heavily on manually intensive, error-prone processes, contact AdminaHealth to learn about our cutting-edge software that brings automation, accuracy, and efficiency to your employee benefits administration.